



BOWDEN HOUSE SCHOOL

APPLICATION TO HIRE THE SCHOOL'S FACILITIES

NAME OF APPLICANT(S)	
HIRING ORGANISATION AND CONTACT DETAILS	
PURPOSE OF HIRING:	
DATES AND DAYS REQUIRED:	
ACTUAL TIMES REQUIRED (to include time for preparation and cleaning)	
MAIN FACILITIES/ROOMS REQUIRED:	
WILL EQUIPMENT BE REQUIRED?	
DECLARATION BY HIRER: I acknowledge that I have received a copy of the conditions governing this hiring and understand them. I agree to abide by them and to pay the sum due before the hiring takes place. I agree to pay for the reinstatement following any damage to property caused as a result of this hiring.	
Date	Signature
TO BE COMPLETED BY BOWDEN HOUSE SCHOOL	
This hiring has been approved for and on behalf of Bowden House School	
Date	Signature
The charge for this Hiring will be £	
Payment received:	
Date	