

BOWDEN HOUSE SCHOOL

Charging Policy

1 Introduction

- 1.1** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, vocational options or extra-curricular activities.

2 Contributions

- 2.1** When organising school trips or visits which enrich the curriculum and educational/social experiences of the students, the school is fully responsible for funding such activities and does not, as a rule, request contributions from parents/carers. However, activities such as ski-ing do provide the opportunity for parents/carers to pay a nominal sum

- 2.2** The following is a list of additional activities organised by the school. These activities are always supervised by members of the school staff team. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport/admission expenses;
- outdoor adventure activities, (ACE);
- visits to the cinema, zoo, etc.,
- local events.

3 Residential visits

If the school organises a residential visit in school time or predominantly during school time, this will essentially be under the ACE (Alternative Centre of Excellence) includes camping and outdoor activities aimed at improving the confidence and independence skills of our students.

4 Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

5 Swimming

- 5.1** Students enjoy swimming as part of the evening leisure activities and no charge is made for this activity. We ask parents/carers for their written permission for their son to take part in all outdoor pursuits, including swimming, providing it is considered that they have the skills to safely participate in these activities.

6. Damage to school uniform; property within the school and to the school building

6.1 There are occasions when school uniform is either deliberately lost or damaged. A letter is sent from the school to the parents/carers requesting a contribution to the repair or replacement of the item(s). Likewise if damage is caused to the fabric of the building, its transport or property within or outside the school building, parents/carers are asked to make a contribution to the repair or replacement of any damage up to one third of the value of the repair/replacement.

7. Payment for school meals

There will be no charge to staff who take their meals whilst on duty. There will be no charge to visitors, including school Governors, who take meals in the school.

Parents/carers who visit the school to attend an Annual Review or other meetings concerning their son, will receive a school meal in the dining-room. There will be no charge for this as it is seen as support for their son and furthering the relationship between home and school.

The school will supply all beverages; soft drinks; fruit and snacks, etc.

8. Loan of Equipment

8.1 Any loan of equipment to school staff or others outside the school, will be subject to the recipient having the necessary insurance to cover any item that could be damaged, lost or stolen. The recipient of any item that is signed out on loan, will be expected to pay for the loan of the item(s) and supply their own perishables or pay the school for their supply.

8.2 All item(s) given out on loan must be recorded in the school's Loans Register.

Summer Term 2014

Reviewed/up-dated Spring Term 2015

Reviewed November 2016

Reviewed March 2019

School: Bowden House

Policy: Charging

Agreed: Summer Term 2014

Reviewed/Agreed: 19 May 2015

29 November 2016

Responsibility: The Governing Body

Review Date: Autumn Term 2017

Signed by:

Chair of Governors

Date: